Internet Access Policy
Board approved: 4/2012
Revised: 5/2013

The Granville Public Library, in keeping with its mission, provides public Internet access via its network and public workstations to all users. This service may be used to access any resource, engage in any communication, or conduct any activity available on the Internet provided such activity can be done with standard Web browsers, with these exceptions:

- You may not send, receive, or display text or graphics that may reasonably be construed as obscene.
- You may not use this resource for any illegal purpose.
- You may not in any way alter, reconfigure, or damage the public workstations of the Granville Public Library.
- You may not modify or gain access to files, passwords, or data belonging to others. This includes seeking unauthorized access to any computer system or damaging or altering software components of any network, host server, or database.

Because this is a public resource, the rights of others must be respected and therefore:

- Access to the public workstations will be on a first-come, first-served basis.
- Time on the public workstations is limited to one-hour sessions, which can be extended depending upon demand.
- Prolonged discussions on cellphones at the public workstations are limited to the lab area on the main floor.
- Users must use headphones to listen to audio content at the workstations. The volume must be kept at a level that does not disturb other users.
- Users must be considerate of others using the library and the public workstations by regulating their behavior and what they access online to ensure that they do not interfere with others' enjoyment of the library and its resources.

In order to prevent viruses, protect the integrity of our workstations, and ensure that workstations will serve the greatest number of people, we ask that the following guidelines be observed:

- Do not install software of any kind.

- Do not download any plug-ins without prior approval from library staff.
- Do not save or download files except to a USB drive or other external device.
- Take precautions to protect private information by logging out of email accounts and other online resources before leaving a workstation.

DISCLAIMERS

The Internet is a global entity, with a highly diverse user population, and library patrons use it at their own risk.

- The library assumes no responsibility for any damages, direct or indirect, arising from its connection to the Internet.
- The library makes no guarantees, either expressed or implied, with respect to the quality of content or the information available on the Internet.
- The provision of access to the Internet does not mean or imply that the library endorses or sanctions the content or views and opinions found on the Internet.
- The library cannot protect individuals from information and images which they might find offensive or disturbing.
- Parents and/or guardians are solely responsible for the content that their minor children access via the Internet.
- Use of the public workstations and/or the Internet at the Granville Public Library implies a reasonable level of competency on the part of the user. The library staff is unable to offer in-depth, on demand assistance in the use of its technology on a consistent basis.

Misuse of the Library's access to the Internet or its public workstations will result in the loss of Internet and computing privileges.