



GRANVILLE
PUBLIC
LIBRARY

Volunteer Application

Name: _____ Date: _____

Address: _____

Phone: _____ E-Mail: _____

If under 18 years of age*: Age: _____ Grade: _____

**Library volunteers must be at least 16 years of age.*

Have you ever worked or volunteered at a library before? Yes No

If yes, please describe the work performed and the library you served: _____

How many hours per week are you interested in volunteering? _____

How many days per week are you interested in volunteering? _____

Would you be able to volunteer on a consistent basis? Yes No

Please indicate your availability by marking your preferred days and time periods for volunteering.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning						
Afternoon						
Evening						

Would you be able to attend a half-day orientation session to prepare you for work at the library?

Yes No

Regular volunteer duties include:

- Shelving materials
- Pulling items requested by other libraries
- Packing and unpacking items leaving from and returning to the library
- "Weeding" outdated items and/or items that are in poor condition from the collection
- Searching for missing items
- Maintaining collection quality (repairing books, resurfacing CDs and DVDs, replacing cases, etc.)

In addition to the regular duties above, the library may occasionally need assistance with programs and other special events. Would you be interested in assisting with such programs and events? Yes No

Please list any physical limitations that may prevent you from performing any of the regular volunteer duties listed above: _____

*Thank you for your interest in volunteering at the Granville Public Library.
Depending upon availability and background, you may be contacted regarding
upcoming orientation sessions and training opportunities.*